

Los Trancos Woods Community Association
Meeting Minutes
October 7, 2015, 6-8 PM
125 Carmel, Acker's Home

Attendees:

Public: Bob Neuer, Steve Friedman

Board: Kim Acker, Howard Post, David Smernoff, Tom Thayer, and Cameron Smith, Tom Uridel

Absent: Sonia Martinez

Agenda Items:

- 1. Comments from community**
- 2. Meeting minutes**
- 3. Request for LTWCA support for Resource Guide printing**
- 4. VVCA payment**
- 5. Budget – Goals and objectives**
- 6. Draft revision to Articles (Uridel/Thayer)**
- 7. Next meeting date/place**

Open items:

Community picnic review

Gathering community input

Meeting Notes:

- 1. Public comments** – None.
- 2. Minutes** – Board members will use track changes in MS Word. Revisions with all changes will be sent for final review with specific deadlines. After second review to be sent to listserv and archived on website. Board will establish a standard process for setting agenda items, in the interim a draft will be sent in advance and board members can add items as desired. Approve agenda and any changes at the beginning of each meeting. Proactive input by Board members to President can occur at any time.
- 3. Resource Guide Printing:** Ad hoc group seeking a manager to drive the printing process. Looking for someone with computer skills who can shepherd process through an already identified printer. Group is also trying to get into a database that would enable online access. Joint VVCA/LTWCA committee has no formal approval process, consists of volunteers who review and update all data and create the final product. Always looking for more support! This year it was decided to merge all contact information into a single alphabetized list. Is there a need for a formal process and approval by the two associations? Could be brought back in Nov/Jan timeframe for final look. Board role is to make suggestions on a proactive basis to volunteer groups using association funds, with some oversight on the final product. Maybe help to establish a committee in advance with some reporting responsibilities to the board? Bring issue forward to the Articles? Move forward

with a volunteer for current directory – Cam Smith will work with Keri Tate who can advise with how she has done it in the past. Could be Feb/March before final directory is published.

4. **VVCA payment** – Payment for picnic due. Discussion about 50/50 vs. attendance ratio split. Total cost was \$2583.01. Even split would be \$1291.50. Attendance basis would be \$968.11 for LTWCA. 323.39 difference between the options. Kim approved payment in principle, Board then unanimously approved full payment. Discussion about having an annual meeting, especially using leftover supplies from annual picnic. Lots of options available moving forward.

5. Budget – Goals and objectives-

- a. Emergency Preparedness discussion – CERPP is an all volunteer organization in San Mateo County. Combined PV, Woodside (5K each annually) and San Mateo County (no \$\$) is also supported by WFPD (0.5 FTE support for districts and training activities). 25 Divisions in the County. VV and LTW are each a division. Ladera has a division and seeks volunteer leader/group leaders. CERPP oversight board (managed by WFPD, includes town managers, fire chief, ex-chief, two reps from CERPP, animal mgt. (9 members). Only 20 division leaders from 25 districts. Mostly comes down to who is willing to volunteer in each District. Each CERPP division gets \$100/year plus some supplies for medical bags (8 in the LTW). New County Maintenance District has allocated \$2,500 for LTW/VVCA educational events only.
- b. Reserve discussion – Previously segregated to Emergency Prep. only. Initially dues collection created an arbitrary split. Over last several years has moved to a budget request basis with remainder being a general reserve. One item would be to upgrade the Emergency Command Center at Hunner’s home which requires updated supplies and equipment. An action item would be to understand needs and expenses. Noted that VVCA has approximately a 10K reserve.
- c. Fundraising discussion – General consensus to maintain the \$60/biannual fundraising. Creates substantial reserves. Can move fundraising cycle up if unforeseen budgetary needs arise. Prior cycle sufficed for 3 rather than 2 years. Discussed including legal expense to define drainage analysis opinion. Concern over setting up adversarial relationship with County. Goal is simply to articulate community rights via legal opinion and how that relates to relationship with County. Is it necessary to have legal opinion prior to damages? How do we articulate this to residents? One aspect is to make the water movement master plan available to interested residents. Another is to provide a legal analysis of what it means for average residents. Seek a legal opinion that lays the factual basis out for the community, not adversarial but factual only. Would it be worthwhile to seek community input on the issue first? Collection of dues, what are they for? If perception is to legal fees then harder but if explained as to what for, needs to be clearly explained up front. Rumor mill starts like wildfire. Continue discussion offline and at next meeting.

6. **Draft revision to Articles** – defer to next meeting. General agreement that Tom and Tom will work on developing a first draft.

Meeting was adjourned at 8:20 PM.

Next meeting: TBD